

Go! Highlands Inc.
A Community Association of the Central Highlands

General Meeting

Tuesday 17th April 2007 commenced at 6.00pm
Castle Hotel, Bothwell



MINUTES

Attendance

Mary Downie, Charlotte Pitt, Sally Embrey, Philip Pitt, Anita Campbell, Cheryll, McIntosh, Chris McIntosh – arrived 7.20pm

Apologies

Wayne Turale, Chris McIntosh, Richard Downie, Andrew Benson, Lana Benson, Tracey Turale, Maree Krause, Simon Josey, Maria Josey, Matthew Pitt, Michael Parsons, Di Klauson, Letitia Dillon, Angela Cooper.

ITEM	DISCUSSION	ACTION
1.00	CONFIRMATION OF MINUTES OF THE 20 TH MARCH 2007	<i>Moved: Anita Campbell Seconded: Charlotte Pitt that the Minutes of the meeting dated 20.03.07 be accepted as a true and accurate record of the meeting - CARRIED</i>
2.00	BUSINESS ARISING FROM MINUTES	<p><u>New Members</u> Discussion as to why Di Klauson was not down as a new member – meeting recalled that Di had left the meeting following the completion of the AGM having handed her application to Cheryll McIntosh who also left the meeting early following the treasurers report, Mary Downie to follow up.</p> <p><u>Apologies</u> received and not noted or were late for 20.03.07 meeting were from James and</p>

ITEM	DISCUSSION	ACTION
		<p>Pamela Turton-Turner, Noel Mundy, Sandra Hethrington, Central Highlands councillors, Jean Hayes, Ellen Clark,</p> <p><u>5.05</u> letter has been received and will be recorded in Correspondence</p>
<p>3.00</p>	<p>CORRESPONDENCE</p> <p>3.01 Out:</p> <ul style="list-style-type: none"> • Application to open account at Office Works <p>3.02 In:</p> <ul style="list-style-type: none"> • Department of Families, Community Services and Indigenous Affairs- informing us of our success with Volunteer Small Equipment Grants • Wayatinah Sport and Social Club – requesting to come under incorporated umbrella of Go! Highlands Inc. • Tasplan – confirming application to be a participating employer. • Central Highlands Council – letter of thanks for Donation to pool committee • Letter confirming Sponsorship of community bus from Mission Australia and Norske Skog. 	<p>Tracey Turale to provide list of project correspondence to include with minutes.</p>
<p>4.00</p>	<p>TREASURERS REPORT</p> <p>4.01 Budget</p> <p>Treasurer Cheryll presented her report</p>	<p><u>Moved</u> Cheryll McIntosh <u>Seconded</u> Mary Downie that the Treasurer's Report be accepted.</p>

ITEM	DISCUSSION	ACTION
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Further discussion was held on the previous motion ***Moved Lana Benson Seconded Anita Campbell that every project should have a separate bank account and be acquitted accordingly - CARRIED***

Following a meeting with Cheryll McIntosh, Tracey Turale and Mary Downie to discuss financial frameworks that it should be a separate account

- depending on the grant criteria,
- if grants require interest to be spent within the grant
- small grants of \$5000.00 or less

We discussed that a separate excel spreadsheet could run for each grant with a summary spreadsheet for all expenses and income.

Cheryll informed meeting that she had discussion with ATO in regard to GST and sponsorship. We pay GST if we have to do something in return for monies received ie reporting to sponsor, advertising. A straight donation does not attract GST.

4.01 Development of Policy for Dealing with *To be done* Documentation and Banking

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5.00 GENERAL BUSINESS

5.01 New Members

Sally Embrey asked what the expectation of new members was and that she felt more publicity was required to inform community of our achievements. Through discussion it was felt school newsletters and the hospital newsletter would reach community members who don't necessarily read the Central Highlands Digest.

Place notices and articles in School Newsletters, Ouse Hospital Newsletter, Derwent Valley Gazette,

5.02 Web Site (Simon Josey)

Not in attendance to report.

Meeting agreed the logo was terrific.

5.03 Partnership Agreements (Tracey Turale)

Tracey to provide details for the next meeting

5.05 Wayatinah Sports and Social Club

Letter received

Mary Downie to forward information in regard to our requirements of them as a community group under our auspice.

ITEM	DISCUSSION	ACTION
6.00	PROJECT REPORTS	
6.01	Office of Youth Affairs Grant (\$2,200.00)	
6.02	Ace Grant – Skills Development for Community Groups in the Central Highlands (\$4,300.00)	Mary Downie reported
6.03	Women’s Development Grant (\$950.00)	<i>Strictly Boardroom: Corporate Governance Training for Board Members of not for Profit Organisations- no date set.</i>
6.04	Go Gretna Girls auspiced by Go! Highlands (\$1,100.00)	<i>Family Planning Tasmania Inc.- Group Work Skills 30 -31st May 9.30 - 4.30. More information.</i>
6.05	Community Support Levy Charitable Organisation Grants program Small Grants <i>-Parents Place submitted by Tadpoles program</i>	<i>The Good ,the Bad and the Ugly workshop 2007- more information</i>
6.06	Community Support Levy Charitable Organisation Grants program Small Grants <i>- Experiencing Arts in the Central Highlands</i>	<i>Mary Downie to get more information and advertise to community that through the Ace grant we can support community members to do these courses.</i>
	6.07 Operation Bus Stop	
7.00	COMMUNITIES FOR CHILDREN AND FAMILIES CONSORTIUM	
	Tadpoles (Tracey Turale)	No report
8.00	COMMUNITY CONNECTIONS	

ITEM	DISCUSSION	ACTION
8.01	National Suicide Prevention Strategy	<p><i>Angela,s written report tabled.</i></p> <p><i>Anita suggested Ben Paine would be good to contact in regard to this project.</i></p>
8.02	Community Audit	
9.00	POLICIES AND STRATEGIES	
9.01	Sub – Committees	
9.02	Go! Highlands Inc - Event Management Checklist	<p>Andrew Benson to provide a copy of the Event Management Checklist that he has developed, for consideration at the next meeting</p>
10.00	COMMUNICATION	
11.00	OTHER BUSINESS	
11.01	FUNDRAISING TO BOOST GENERAL ACCOUNT	<p><i>Suggestions of cake stalls at election time, Mothers Day and Fathers day, wood raffle, Spring Garden Festival</i></p>
11.02		
12.00	<p>NEXT MEETING AT THE HAMILTON PUB 15TH MAY 2007 from 6.00pm till 7.00pm to celebrate National Volunteer Week and follow with General meeting.</p>	<p><i>Mary Downie to ensure volunteer groups who have supported Go! Highlands be invited.</i></p>

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13.00 CLOSE 19.40

IDEAS CHEST

Wall in the Wilderness activities LB,TT & MD to proceed with this matter

President's Signature:

Date: