

Go! Highlands
A community association of the Central Highlands

General Meeting
Tuesday 5 December 2006
Hamilton Inn, Hamilton - 6.30pm

MINUTES

1. **Present:** Charlotte Pitt, Philip Pitt, Tracey Turale, Andrew Benson, Lana Benson, Simon Josey, Maree Josey, Ian Brown (guest from Valley Vision) Anita Campbell, Cheryl McIntosh, Matthew Pitt (arrived later)

2. **Apologies:** Mary Downie, Richard Downie, Maree Krause, Micheal Parsons

3. **Confirmation of Previous Minutes:**

Motion: That the Minutes of the meeting held at Hopkilm Café, Gretna on 7 November 2006 be accepted as a true and accurate record of proceedings.

Moved: Andrew Benson **Seconded:** Charlotte Pitt **CARRIED**

4. **Business Arising:**

4.1 Simon Josey provided members with three options for our website design. It was agreed that from the various options demonstrated – option 2 was accepted as the most appropriate for our organisation at this time. It was further resolved that as *Go! Highlands* is in immediate need of an appropriate logo for our correspondence that Simon and Maria Josey come up with some font options that will suffice in the short term. Both the website design and the font can be refined and enhanced at a later date as deemed necessary. Simon and Maria to progress these issues. Andrew Benson suggested that a small editorial team be formed to assist in the compilation of information to be listed on the website. To be discussed at the next meeting.

4.2 Ellendale Family Fun Day – Simon Josey reported that 6 people had attended the meeting organised by Mary Downie to discuss the Ellendale Family Fun Day. A second meeting is to be held on Saturday 10 December 2006. Date set for Saturday 5 January 2007 at Ellendale. Fun Day dates for Bothwell and Hamilton to be decided.

4.3 Hamilton Resource Centre – Andrew Benson reported that the lease of the building has now passed to the Natural Resource Management Committee. Matthew Pitt to organise user groups for a maintenance schedule for “Wellington Square”.

4.4 Central Highlands Council matters:

- a) It was reported that a letter had been forwarded to the Central Highlands Council from *Go! Highlands Inc.* in relation to input regarding the review of the Central Highlands Planning Scheme.
- b) Code of Conduct Panel – It was reported that John Hill and Cheryl McIntosh had been appointed to the Code of Conduct Panel for the Central Highlands Council
- c) Annual Report / Annual General Meeting. Meeting to be held at Bothwell Council Chambers. Mary Downie has obtained copy of the Annual Report for perusal. Lana Benson and Tracey

Turale will attend Council Meeting as the Community Bus fundraising proposal has been listed as an Agenda item.

5. Correspondence:

5.1 Out

- Auspicing letter for Go! Gretna Girls application to Women Development Grants
- CH Council re review of Planning Scheme

5.2 In

- Island State Credit Union, confirmation of Cheque account
- Receipt of cheque book
- CH Council, reply to letter re Salvation Army reference group
- Minister for Community Development, advising us of success with our application through the Youth Advisory Service Funding Program

6. Treasurers Report:

6.1 Report: The Treasurer tabled a report with a current net loss of \$219.00. It was also advised that GST had not been taken into account due to lack of documentation. There will need to be a review in twelve months re the GST to assess our actual earnings / capacity.

Motion: That the Treasurers Report be accepted.

Moved: Andrew Benson **Seconded:** Philip Pitt **CARRIED**

6.2 National Suicide Prevention Project: It was agreed that:

- a) the Management Committee from *Go! Highlands Inc.* would authorise accounts in relation to this project
- b) the employed Project Officer to handle the day to day activities of the project
- c) accounts to be passed at the monthly meeting of *Go! Highlands Inc.*
- d) a process be developed for delegation and payment of accounts
- e) the Treasurer and the Project Officer to undertake an Induction process

7. General Business:

7.1 *Go! Highlands Inc:*

Motion: That Micheal Parsons be accepted as a member of Go! Highlands Inc.

Moved: Cheryll McIntosh **Seconded:** Philip Pitt **CARRIED**

Anita Campbell and Letitia Dillon nominated for new membership. To be confirmed at the next meeting.

7.2 Grants Report:

- It was reported that we were unsuccessful with the Small Equipment Grant
- Awaiting outcome of the two Womens Development Grants
- Due to being unsuccessful with the initial Tas Community Fund Grant then it was agreed that Plan B be adopted. Verbal report given at the meeting.
- Bronte Park – Recreation Fishing Grant. Information to be passed to Ken Orr

7.3 Communities for Children:

It was reported that a letter, in electronic form, from Noel Munday (Mission Australia) to Tracey Turale at Go! Highlands Inc. had been received. The letter was asking *Go! Highlands* if they would be interested in delivering Strategy 4 – ‘Fun for all Communities’ across the four municipalities. It was agreed by members at the meeting that we reply to Mission Australia proposing to deliver Strategy 4 in the Central Highlands only.

Motion: That Tracey Turale, Lana Benson and Mary Downie progress the issue with Noel Mundy from Mission Australia.

Moved: Andrew Benson **Seconded:** Marie Josey **CARRIED**

7.4 Policies & Strategies:

- a) Sub-Committees
A *DRAFT* ‘Committees Policy’ document was tabled at the meeting for discussion – for ratification at the next meeting. It was also decided that a Sub-Committee Terms of Reference (limiting our liability) be developed.
- b) Andrew Benson advised that in the interests of risk awareness and management he was prepared to table an Event Management Checklist for discussion. Andrew Benson to email the Event Management documentation to be included in the next Minutes package.

7.5 Bothwell ‘Mum’s Group’.

Tracey Turale to speak with Anita Campbell during the next week to organise a Mum’s night out to assist in the area of parenting skills / information sharing / seeking support.

7.6 Communication:

Mary Downie to check electronic communication. Some members are not receiving their Minutes / Agenda via the email. It was also suggested that Mary Downie email a list of members and their contact details to other members to aid in the communication process.

7.7 Letterhead:

It was suggested that as Go! Highlands is now beginning to generate a certain amount of written correspondence that a Letterhead be developed for use in the short term. In the interests of time and convenience it was agreed that Simon Josey develop some sample letterheads for tabling and discussion at the next meeting.

8. Other Business:

Ian Brown, our guest speaker from Valley Vision, shared some of their experiences and the lessons learned throughout their journey. His advice included (but was not limited to) the following:

- Identify our role
- Identify where we sit in the community
- Build brand
- Deliver with quality
- Ensure that project criteria is in line with purpose
- Be selective about projects
- Learn to say ‘No’
- Easier to operate if decisions are by consensus –no formal voting unless absolutely necessary

- Exchange information and ideas **all** the time
- Develop framework around sub-committees (do we provide seed support and then set free or do we want to maintain total control ??)
- Ensure that an Event Checklist is in place – come from the personal aspect – “*What would you expect from the event?*”
- Decide on our focus (for Valley Vision it is tourism). Within their operating time to date Valley Vision has brought \$5,000,000 into the area and created 240 jobs

A vote of thanks was offered to Ian for giving his time, sharing information and providing advice so freely. His contribution to the Central Highlands Municipality is noted, acknowledged and greatly appreciated. Once again – THANK YOU Ian.

9. **Next Meeting:** 6 February 2007 Hamilton Resource Centre 6.00pm

10. **Meeting Closed:** 8.15pm